



## **NOTICE OF SPECIAL MEETING ENVIRONMENTAL COMMISSION**

**NOTICE IS HEREBY GIVEN** that a special meeting of the Environmental Commission of the City of Carson, California, will be held to discuss the items listed on the attached agenda and to take any actions deemed necessary thereto:

The meeting will be held as follows:

**DATE:** October 28, 2021

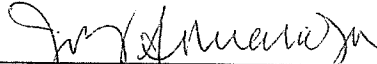
**TIME:** 6:30 P.M.

**PLACE:** **Zoom application as akenized**

All interested parties may be present and be heard, due to COVID-19, see attached agenda for Oral Communications instructions. Further information is available by calling the Public Works Department at 310-952-1700 extension 1823, between the hours of 7:00 A.M. and 6:00 P.M., Monday through Thursday.

**GIVEN BY ORDER OF COMMISSIONERS RICK PULIDO, NADINE GILLS-WARD,  
AND HOURIE TAYLOR  
OF THE CITY OF CARSON, CALIFORNIA**

**Dated:** This 27th of October, 2021.

  
\_\_\_\_\_  
Joy Simarago, Deputy City Clerk



Thursday, October 28, 2021  
Carson City Hall  
701 E. Carson Street  
6:30 P.M. via Zoom

**REVISED**  
**AGENDA**  
**SPECIAL MEETING**  
**ENVIRONMENTAL COMMISSION**

<b>Commissioners:</b>	Vacant	Lillian Hopson	William Koons
	Rick Pulido	Freeman Watkins	Hourie Taylor
	Nadine Gills-Ward	Angela Isaiah-Payne	Vacant
<b>Alternates:</b>	Eleanor Mack	Vacant,	Rudolfo "Val"
	Alt 1	Alt 2	Brillantes Alt 3
<b>Staff:</b>	Eliza Jane Whitman, PE, LEED AP, ENV SP Director of Public Works	Reata Kulcsar, Sustainability Administrator - Utilities	Jessica Coria, Senior Clerk

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***"In accordance with the Americans with Disabilities Act of 1990, if you require a disability related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the [Public Works Development] office at 310-952-1823 at least 48 hours prior to the meeting."***  
***(Government Code Section 54954.2)***

**PUBLIC INFORMATION**

**SPECIAL NOTICE:** DUE TO CORONA VIRUS COVID-19, NO MEMBERS OF THE PUBLIC WILL BE ALLOWED INTO CITY HALL DURING THE ENVIRONMENTAL COMMISSION MEETING. THE MEETING WILL BE CONDUCTED VIA REMOTE TELECONFERENCING USING THE ELECTRONIC "ZOOM" APPLICATION.

*Join Zoom Meeting:*  
<https://zoom.us/j/93845065100>

Meeting ID: 938 4506 5100  
One tap mobile  
+16699006833,,93845065100# US (San Jose)  
+12532158782,,93845065100# US (Tacoma)

Dial by your location

+1 669 900 6833 US (San Jose)  
+1 253 215 8782 US (Tacoma)  
+1 346 248 7799 US (Houston)  
+1 312 626 6799 US (Chicago)  
+1 929 205 6099 US (New York)  
+1 301 715 8592 US (Washington DC)  
Meeting ID: 938 4506 5100

Find your local number: <https://zoom.us/j/93845065100>

Any members of the public wishing to provide public comment for the item(s) on the agenda may do so as follows:

1. Live via Zoom Application. Members of the public wishing to provide public comment in real-time can join the Zoom meeting remotely to provide their public comment live with their audio/video presented to the Environmental Commission. Members of the public wishing to do so should email [jcoria@carsonca.gov](mailto:jcoria@carsonca.gov), providing their real name and the phone number they will use to call in from, no later than 6:00 p.m. on the date of the meeting. For further details/requirements and meeting invite information, please email [jcoria@carsonca.gov](mailto:jcoria@carsonca.gov) no later than 6:00 p.m. on the date of the meeting.
2. Email: You can email comments to [jcoria@carsonca.gov](mailto:jcoria@carsonca.gov) no later than 3:00 p.m. before the meeting. Please identify the Agenda item you wish to address in your comments. Written public comments received will not be read aloud and will be circulated to the Environmental Commissioners and incorporated into the record.
3. Telephone: You can provide real-time public comment by calling 1-669-900-6833, entering the Meeting ID: 938 4506 5100 on the date of the meeting up until the time that the applicable public comment period (generally during the portion of the agenda entitled "Oral Communications") concludes. While participating, please state your name and identify the agenda item you wish to address in your comments.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. INTRODUCTIONS/PRESENTATIONS

- a. Introduction of Commission Members
- b. Introduction of City Staff

V. PUBLIC ORAL COMMUNICATIONS ON AGENDA ITEMS

*The public may address the Commission on any matters within the jurisdiction of the Carson Environmental Commission or on any items on the agenda of the Carson Environmental Commission, prior to any action taken on the agenda. Speakers are limited to no more than three minutes, speaking once. Oral*

*communications will be limited to one (1) hour unless extended by order of the Chair with the approval of the Environmental Commission.*

VI. CONSENT CALENDAR

None

VII. CONTINUED/UNFINISHED BUSINESS

None

VIII. NEW BUSINESS

1. Organization: Nominate and Elect Members to Serve as Chair and Vice Chair for the 2021/2022 Period
2. Review Duties of the Environmental Commission
3. Discuss Work Plan for Fiscal Year 2021-2022
4. Oral Update from City Staff on Storm Water Permit and Waste Ordinance

IX. COMMISSION MEMBERS ORAL COMMUNICATIONS

X. STAFF ORAL COMMUNICATIONS

XI. ADJOURNMENT

*Upcoming Meetings:*

December 1, 2021

January 5, 2022

February 2, 2022

*This Board/Commission/Committee is subject to the Ralph M. Brown Act. Among other things, the Brown Act requires that the Board/Commission/Committees agenda be posted at least 72 hours in advance of each meeting and that the public be allowed to comment on agenda items before the Board/ Commission/ Committee and items not on the Board/Commission/Committee agenda but are within the subject matter jurisdiction of the Board/ Commission/ Committee. The Board/Commission/Committee may limit public comments to a reasonable amount of time, generally three (3) minutes per person.*

# Item No. 1

## ENVIRONMENTAL COMMISSION STAFF REPORT

OCTOBER 28, 2021

**TO: ENVIRONMENTAL COMMISSION**

**FROM: ELIZA JANE WHITMAN, PE, LEED AP, ENV SP  
DIRECTOR, PUBLIC WORKS DEPARTMENT**

**BY: REATA KULCSAR, SUSTAINABILITY  
ADMINISTRATOR – UTILITIES**

**SUBJECT: ELECTION OF CHAIR AND VICE CHAIR**

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### **I. SUMMARY**

The Commission will nominate and elect a Chair and Vice-Chair to serve for the balance of this year. Most recently, Commissioner Young served as Chair and Commissioner Salazar served as Vice-Chair.

### **II. RECOMMENDATION**

To nominate and elect members to serve as Chair and Vice Chair.

### **III. ALTERNATIVES**

Postpone the election to a future meeting.

### **IV. BACKGROUND**

The election of Chair and Vice-Chair is governed by the City Charter Article 6, Section 603. Chairs; Meetings; Staff; Rules, which states, "As soon as practicable, following the first day of every calendar year, or such other time as may be designated by resolution of the city council, the members of each advisory board, committee or commission shall appoint a member to serve as chair and/or as vice-chair(s) of such board, committee or commission..." The past Chair will ask for nominations for the position of Chair. Any member may nominate another to serve. Once a member has been nominated for Chair, the Commission will vote. If a majority of members approve, that member will be deemed Chair. The process will then repeat for the election of Vice-Chair.

## Item No. 1

The Chair and Vice-Chair will serve in the role for the balance of the calendar year.

Upon the conclusion of the election process for Chair and Vice-Chair, the person elected Chair will take over as president of the meeting.

**V. FISCAL IMPACT**

None.

**VI. EXHIBITS**

None.

## Item No. 2

### ENVIRONMENTAL COMMISSION STAFF REPORT

OCTOBER 28, 2021

**TO: ENVIRONMENTAL COMMISSION**

**FROM: ELIZA JANE WHITMAN, PE, LEED AP, ENV SP  
DIRECTOR, PUBLIC WORKS DEPARTMENT**

**BY: REATA KULCSAR, SUSTAINABILITY ADMINISTRATOR – UTILITIES**

**SUBJECT: REVIEW DUTIES OF THE ENVIRONMENTAL COMMISSION**

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#### **I. SUMMARY**

On April 6, 2021, the City Council adopted Ordinance Number 21-2103, which merged the Beautification Commission into the Environmental Commission (Exhibit No. 1). Sections 2753 and 2758 of the Carson Municipal Code were amended as a result.

#### **II. RECOMMENDATION**

Receive and File.

#### **III. ALTERNATIVES**

DO NOT review the duties.

#### **IV. BACKGROUND**

Per Section 2753 of the Carson Municipal Code, the Environmental Commission shall have the power and duty, except as otherwise provided by law, to:

(a) Undertake investigation and studies, and to hold hearings concerning the pollution of the City's environment, and to make recommendations to the City Council of reasonable and practical means of creating and maintaining a desirable, healthy environment in and throughout the City of Carson. Said investigations and studies may be made by committees created by the Commission, chaired by a member of the Commission and comprised of Commission members, citizens of the City of Carson and any other individuals having experience or expertise which would be helpful in the accomplishment of the committee's purposes.

## Item No. 2

(b) Consult and advise with public officials and agencies on the local, State and Federal level, with members of the industrial, civic, educational and professional communities, either individually or in concert, towards the goal of accomplishment and execution of the environmental plans, programs and policies approved by the City Council.

(c) Endeavor to promote public interest in and understanding of the problems of environmental pollution and remedies therefor.

(d) Recommend to the City Council the adoption of standards or guidelines relating to permitted levels of noise, air pollution and water pollution.

(e) Act as the City Underground Utilities Advisory Committee.

(f) Coordinate enforcement by, and cooperative efforts between, other concerned governmental agencies, private firms and organizations and the several departments of the City.

(g) Review proposed legislation, Federal, State and local, which may have a bearing upon environmental factors affecting the City, and make recommendation to the City Council as to any position or action to be taken with respect thereto.

(h) Act in an advisory capacity to the City Council, the City Manager and their designees in matters related to the beautification of the City of Carson.

(i) Review and provide advice and recommendations concerning beautification of the City of Carson and recommend to the full City Council enhancements to the aesthetics of the City of Carson and ways to enhance the beauty of the City of Carson for Carson residents.

Per Section 2758 of the Carson Municipal Code, each member of the Environmental Commission shall be and remain a resident of the City of Carson, and shall be at least eighteen (18) years of age at the time of the member's appointment. Each member shall be a person having interest, experience or ability in community beautification.

### **V. FISCAL IMPACT**

None.

### **VI. EXHIBITS**

1. Ordinance No. 21-2103



## Item No. 2 - Exhibit

### ORDINANCE NO. 21-2103

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, AMENDING CHAPTER 7 (DEPARTMENTS, BOARDS, COMMISSIONS) OF ARTICLE II (ADMINISTRATION) OF THE CARSON MUNICIPAL CODE TO MERGE THE BEAUTIFICATION COMMISSION INTO THE ENVIRONMENTAL COMMISSION**

**WHEREAS**, the City Council of the City of Carson, a charter city ("City"), has broad authority under state law and the City's Charter ("Charter") to establish and appoint commissions as part of the sub-government of the City, and to modify the characteristics of such commissions, including their membership composition; and

**WHEREAS**, the City Council established the City's Environmental Commission in 1970 and has conferred upon the Environmental Commission the power and duty, except as otherwise provided by law, to: (a) undertake investigation and studies, and to hold hearings concerning the pollution of the City's environment, and to make recommendations to the City Council of reasonable and practical means of creating and maintaining a desirable, healthy environment in and throughout the City; (b) consult and advise with public officials and agencies on the local, state and federal level, with members of the industrial, civic, educational and professional communities, either individually or in concert, towards the goal of accomplishment and execution of the environmental plans, programs and policies approved by the City Council; (c) endeavor to promote public interest in and understanding of the problems of environmental pollution and remedies therefor; (d) recommend to the City Council the adoption of standards or guidelines relating to permitted levels of noise, air pollution and water pollution; (e) act as the City Underground Utilities Advisory Committee; (f) coordinate enforcement by, and cooperative efforts between, other concerned governmental agencies, private firms and organizations and the several departments of the City; and (g) review proposed legislation, Federal, State and local, which may have a bearing upon environmental factors affecting the City, and make recommendations to the City Council as to any position or action to be taken with respect thereto; and

**WHEREAS**, the Environmental Commission, as currently constituted, is comprised of nine (9) regular member positions and three (3) alternate member positions, all of which are currently vacant; and

**WHEREAS**, the City Council established the City's Beautification Commission in 2015 to act in an advisory capacity to the City Council, the City Manager and their designees in matters related to the beautification of the City, and to provide recommendations to the City Council concerning enhancements to the aesthetics of the City and ways to enhance the beauty of the City for the benefit of its residents; and

**WHEREAS**, the Beautification Commission, as established and currently constituted, is comprised of nine (9) regular member positions and three (3) alternate member positions, all of which are currently vacant; and

## Item No. 2 - Exhibit

**WHEREAS**, the City Council has determined that it is in the best interest of the City to merge the Beautification Commission into the Environmental Commission, and now sees fit do so.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:**

**SECTION 1.** The forgoing recitals are true and correct and are incorporated herein by this reference.

**SECTION 2.** Part V (Beautification Commission) (consisting of Sections 27108.1 – 27108.8, inclusive) of Chapter 7 (Departments, Boards, Commissions) of Article II (Administration) of the Carson Municipal Code is hereby repealed in its entirety.

**SECTION 3.** Section 2753 (Duties) of Chapter 7 (Departments, Boards, Commissions) of Article II (Administration) of the Carson Municipal Code is hereby amended to read in its entirety as follows (deletions shown in ~~strikethrough~~, additions shown in ***bold italics***):

“The Environmental Commission shall have the power and duty, except as otherwise provided by law, to:

(a) Undertake investigation and studies, and to hold hearings concerning the pollution of the City’s environment, and to make recommendations to the City Council of reasonable and practical means of creating and maintaining a desirable, healthy environment in and throughout the City of Carson. Said investigations and studies may be made by committees created by the Commission, chaired by a member of the Commission and comprised of Commission members, citizens of the City of Carson and any other individuals having experience or expertise which would be helpful in the accomplishment of the committee’s purposes.

(b) Consult and advise with public officials and agencies on the local, state and federal level, with members of the industrial, civic, educational and professional communities, either individually or in concert, towards the goal of accomplishment and execution of the environmental plans, programs and policies approved by the City Council.

(c) Endeavor to promote public interest in and understanding of the problems of environmental pollution and remedies therefor.

(d) Recommend to the City Council the adoption of standards or guidelines relating to permitted levels of noise, air pollution and water pollution.

(e) Act as the City Underground Utilities Advisory Committee.

(f) Coordinate enforcement by, and cooperative efforts between, other concerned governmental agencies, private firms and organizations and the several departments of the City.

## Item No. 2 - Exhibit

(g) Review proposed legislation, Federal, State and local, which may have a bearing upon environmental factors affecting the City, and make recommendation to the City Council as to any position or action to be taken with respect thereto.

*(h) Act in an advisory capacity to the City Council, the City Manager and their designees in matters related to the beautification of the City of Carson.*

*(i) Review and provide advice and recommendations concerning beautification of the City of Carson and recommend to the full City Council enhancements to the aesthetics of the City of Carson and ways to enhance the beauty of the City of Carson for Carson residents."*

**SECTION 4.** A new Section 2758 (Membership Qualifications) is hereby added to Chapter 7 (Departments, Boards, Commissions) of Article II (Administration) of the Carson Municipal Code, to read in its entirety as follows:

**"2758 Membership Qualifications.**

Each member of the Environmental Commission shall be and remain a resident of the City of Carson, and shall be at least eighteen (18) years of age at the time of the member's appointment. Each member shall be a person having interest, experience or ability in community beautification."

**SECTION 5.** If any section, subsection, sentence, clause, phrase, or portion of this Ordinance, or the application thereof to any person or circumstances, is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such invalidity or unconstitutionality shall not affect any other provision or application, and to this end the provisions of this ordinance are declared to be severable. The City Council hereby declares that it would have adopted this ordinance and each section, subsection, sentence, clause, phrase, part or portion thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases, parts or portions thereof be declared invalid or unconstitutional.

**SECTION 6.** This Ordinance shall be in full force and effect thirty (30) days after its adoption.

**SECTION 7.** The City Clerk shall certify to the adoption of this Ordinance, and shall cause the same to be posted and codified in the manner required by law.



# Item No. 2 - Exhibit

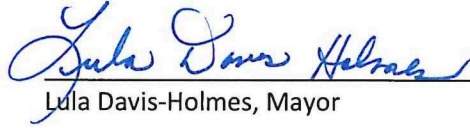
**PASSED, APPROVED and ADOPTED** at a regular meeting of the City Council on this 6th day of April, 2021.

APPROVED AS TO FORM:

CITY OF CARSON:

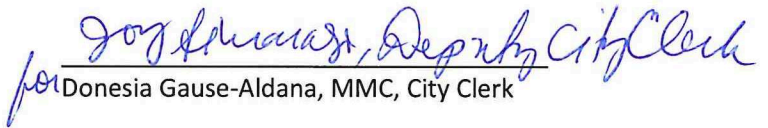


Sunny K. Soltani, City Attorney



Lula Davis-Holmes, Mayor

ATTEST:

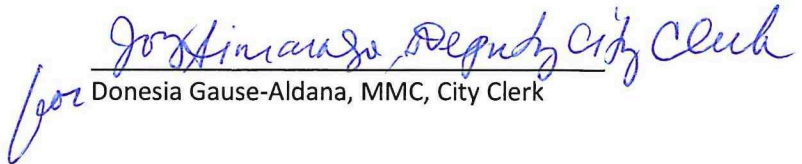


for Donesia Gause-Aldana, MMC, City Clerk

STATE OF CALIFORNIA            )  
COUNTY OF LOS ANGELES    ) ss.  
CITY OF CARSON                 )

I, Donesia Gause-Aldana, City Clerk of the City of Carson, California, hereby attest to and certify that the foregoing ordinance, being Ordinance 21-2103 passed first reading on the 16th day of March, 2021, adopted by the Carson City Council at its meeting held on the 6th day of April, 2021, by the following roll call vote:

AYES:	COUNCIL MEMBERS:	Davis-Holmes, Dear, Hilton, Hicks
NOES:	COUNCIL MEMBERS:	None
ABSTAIN:	COUNCIL MEMBERS:	None
ABSENT:	COUNCIL MEMBERS:	None
RECUSED:	COUNCIL MEMBERS:	None



for Donesia Gause-Aldana, MMC, City Clerk

## Item No. 2 - Exhibit

STATE OF CALIFORNIA        )  
COUNTY OF LOS ANGELES    ) ss.  
CITY OF CARSON             )

I, Donesia Gause-Aldana, City Clerk of the City of Carson, California, do hereby certify that Ordinance No. 21-2103 has been duly and regularly published according to law and the order of the City Council of said City and that same was so published in *Our Weekly*, newspaper of general circulation on the following date:

Adopted Ordinance:

April 15, 2021

In witness whereof, I have hereunto subscribed my name this 28<sup>th</sup> day of June, 2021.

*for* Jorge Jimenez, Deputy City Clerk  
Donesia Gause-Aldana, MMC, City Clerk

## Item No. 3

### ENVIRONMENTAL COMMISSION STAFF REPORT

OCTOBER 28, 2021

**TO: ENVIRONMENTAL COMMISSION**

**FROM: ELIZA JANE WHITMAN, PE, LEED AP, ENV SP  
DIRECTOR, PUBLIC WORKS DEPARTMENT**

**BY: REATA KULCSAR, SUSTAINABILITY ADMINISTRATOR – UTILITIES**

**SUBJECT: DISCUSS WORK PLAN FOR FISCAL YEAR 2021-2022**

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#### **I. SUMMARY**

The Environmental Commission is tasked with developing a work plan for City Council review and approval.

#### **II. RECOMMENDATION**

DISCUSS Work Plan for Fiscal Year 2021-2022.

#### **III. ALTERNATIVES**

CONTINUE this item to a future meeting.

#### **IV. BACKGROUND**

The development of a work plan should consider the following steps:

1. Review purpose of Commission as defined in the Carson Municipal Code Sections 2750-2758
2. Discuss and outline any priorities established by City Council.
3. Brainstorm goals, projects, or priorities of the Commission and determine the following:
  - Identify priorities, goals, projects, ideas, etc.
  - Determine benefit(s)
  - Determine if the task or item is mandated by a Federal, State, or Local law

## Item No. 3

- Determine if the task or item requires a policy change by the City Council
  - Identify resources needed for completion (ex. support staff)
  - Specify completion time (6 months, 1-year, or longer term)
  - Specify measurement criteria (how will you know you are on track).
4. Prioritize projects from urgent to low priority.
  5. Prepare final work plan for submission to City Council for review and approval.
  6. Use your “approved” work plan throughout the term as a guide to focus in on the work at hand.
  7. Report out on work plan priorities to the City Council.

### **V. FISCAL IMPACT**

None.

### **VI. EXHIBITS**

None.

## Item No. 4

### ENVIRONMENTAL COMMISSION STAFF REPORT

OCTOBER 28, 2021

**TO: ENVIRONMENTAL COMMISSION**

**FROM: ELIZA JANE WHITMAN, PE, LEED AP, ENV SP  
DIRECTOR, PUBLIC WORKS DEPARTMENT**

**SUBJECT: ORAL UPDATE FROM CITY STAFF ON STORM WATER PERMIT AND  
WASTE ORDINANCE**

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Staff will provide an oral report on the City's Storm Water Permit and Waste Ordinance.